

## REQUEST FOR HOUSING VOUCHER TRANSFER

**\*\*ATTENTION\*\***

**As you are requesting to have your voucher transferred to another housing authority, please consider the following:**

*Due to time restraints, if you have given notice to your landlord you may want to reconsider extending your notice to allow enough time for our housing authority and the receiving housing authority to process the paperwork. This will allow yourself enough time to relocate without interruption in your housing assistance.*

I wish to transfer my Voucher to another Housing Authority as indicated by the information given below:

PLEASE **PRINT CLEARLY** THE FOLLOWING INFORMATION

NAME: \_\_\_\_\_

CURRENT  
ADDRESS \_\_\_\_\_

PHONE  
NUMBER: \_\_\_\_\_

APPROXIMATE DATE I WISH TO  
RELOCATE: \_\_\_\_\_

NAME OF HOUSING  
AUTHORITY: \_\_\_\_\_

ADDRESS OF HOUSING AUTHORITY:  
\_\_\_\_\_

NAME OF CONTACT  
PERSON: \_\_\_\_\_

E-MAIL ADDRESS OF CONTACT  
PERSON: \_\_\_\_\_

HOUSING AUTHORITY PHONE  
NUMBER: \_\_\_\_\_

HOUSING AUTHORITY FAX  
NUMBER: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE